

**Hunt Valley PTA Board Meeting**  
**September 4, 2019 @ 6:30 pm**

*Location: Hunt Valley Elementary School Library*  
*Springfield, VA*

**Attendees:** Sarah Koeppel (President), Christa Hays (Vice President), Christy Whiteaker (Treasurer), Viviana Reyes (Secretary), David Fee (Principal), Lisa Dumond (Administrative Assistant), Katherine Copeland ( Spring Fest), Julie Niphadkabin (Assemblies), Julie Whitehouse ( Webmaster, 3 for me), Hilary Parry ( Spirit night), Catherine Luby ( Communications, Special Education Liaison), Chantel Orcutt (Book Fair), Marina Trad ( After School Programs), Emily Simon, Mark Polutti, Todd Morris, Annie Bennett, Kelly Van Buskirk, Dianna Carr, Winston Banto, Catherine Luz, Rebecca Shaw, Cherry Chen, Selome Haile, Donna Genelin, Sara C., Kevin Tann, Kathleen Davis-Siudut, Jen Goodman, Meredith Francis, Anna Taleysnik-Mehta, Nettia Banton, Jodie Jacobs, Jacqueline Tucker, Geeyhe Boherquez, Christine Guthrie, Amanda Allen, Nikki Vonderhaar, Jaqui Moore Sherrill, Elizabeth Thaler, Maria Gallegos, Moira Howerton, Tracy Montenegro, Sarah Sise, Iris Stoyanov

Executive board committee members introduced themselves

- **President:**
  - Describes PTA function along with levels of involvement
  - Goal is to have 15 min business meeting, speaker for 30 minutes
- **Secretary Report:**
  - Pending receipt of June 2019 meeting minutes
- **Treasurer Report:**
  - Audit takes place monthly, and yearly, contains money log
  - Presentation of 2018-2019 Audit for Adoption
    - Motion to Adopt Audit: Marina Trad & Jodie Jacobs, Audit approved.
  - Presentation of 2019-2020 Proposed Budget for Approval
    - Motion to Adopt Audit: Chantel Orcutt, Budget approved.
    - Budget can be amended throughout the year
  - Promotion of Literacy, Classroom specials discussed
    - Catherine Luby explains Buddy Program
- **President:**
  - No PTA meeting in January
  - Mrs. Alt will be guest speaker next month
  - November meeting: Vaping
  - Board Positions :
    - Beautification Day taken. Vacant Positions : Staff & Teacher Appreciation, 3 for me needs co-chair ( Julie Whitehouse explains position), Winterfest
  - Vision

- **VP Report:**
  - Pyramid Run will take place in October
  - Donation Drive goal is to raise \$10,000. If raised, Mr. Fee volunteers to be duct taped to wall. September 10th- October 25th
  
- **Committee Reports:**
  - After School Programs- Marina Trad
    - Global Programs
  - Special Education- Catherine Luby
    - AAC ( introduction of idea for picture boards in playground to help with communication in students with special needs)
  - Spirit Night- Hilary Parry
    - Chick Fil A September 16-20
  - Book Fair –Chantel Orcutt
  - Springfest- Katherine Copeland

Room Parents sign-up sheet passed around

- **Mr. Fee:**
  - Mrs. Donahue unable to attend
  - 732 students from K-6 in school, largest classes are first and second grade
  - New librarian
  - 50<sup>th</sup> anniversary celebration mentioned, details to come in near future
  - Computer lab lost, now STEAM lab
  - Theory of Action
  - Superintendent visits school monthly
  - Positivity Project
  - Introduced Administrative Assistant, Lisa Dumond
  - Keith Hall will be covering as Assistant Principal while Mrs. Donahue is out on maternity leave
  
- **Q&As:**
  - Plan to renovate playground, county's plan is for the fall, but no set date yet
  - Where will children play in the meantime? (Mr. .Fee will investigate further)
  - Testing/ PBL (project based learning)
  - Veterans Day not a holiday yet in Fairfax County
  - Kindergarten gets 2 recesses, mandate is 30 minutes total per county
  - Salad bar eventually coming to HV
  - SACC run by Fairfax county government

Meeting adjourned